

MONEY & BANKING

ATM INSTRUCTIONS: TRANSFER

V F R W



INSTRUCTION SHEET

INSTRUCTIONS:

There are four sets of ATM instructions; one each for Withdrawal, Deposit, Transfer and Paying Bills. The worksheets are to be cut into individual strips for students to arrange in order. For lower level groups, these can be done as separate tasks. For higher levels, the four sets can be mixed up for the students to separate then arrange.

REQUIRED STRUCTURES: sequencing words (next, then, after, not yet, etc.)

REQUIRED VOCABULARY: *insert, machine slot, PIN, select, transaction, amount, account, receipt, deposit slip, envelope, seal, confirm, payment, transfer*

GROUP SIZE: pairs, small group or large group, depending on version of activity (see above)

HANDOUTS: ATM Sequencing worksheets, copied and cut into individual strips (one set per group)

OTHER MATERIALS REQUIRED: none

RELATED GRAMMAR: context clues

FOLLOW-UP ACTIVITIES:

For a listening/speaking activity, each student (in a larger group) can be responsible for memorising one step in the sequence, then the students arrange themselves according to which step they represent. students can go to www.yourmoney.cba.ca for more banking and budgeting information.

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WORKSHEET

• CUT ALONG THE DOTTED LINE

INSERT YOUR BANK CARD IN THE MACHINE SLOT

ENTER YOUR PIN (PERSONAL IDENTIFICATION NUMBER)

SELECT WHAT KIND OF TRANSACTION YOU WANT TO DO: TRANSFER

ENTER THE AMOUNT OF MONEY YOU WANT TO TRANSFER

CHOOSE THE ACCOUNT THE MONEY WILL COME FROM

CHOOSE THE ACCOUNT THE MONEY WILL GO TO

CONFIRM THE AMOUNT AND ACCOUNTS

CHOOSE IF YOU WANT TO DO ANOTHER TRANSACTION OR NOT

**IF YES, DO YOUR NEXT TRANSACTION.
IF NOT, TAKE YOUR BANK CARD AND RECEIPT**